

Education through self-help is our motto- Karmaveer

#### Rayat Shikshan Sanstha's

Arts, Science and Commerce College Ramanandnagar (Burli) Tal: Palus, Dist: Sangli- 416 308. (Maharashtra)

NAAC Reaccreditations "A' Grade (CGPA 3.02)

### **Internal Quality Assurance Cell (IQAC)**



## IQAC MEETING 2019-20

## Internal Quality Assurance Cell (IQAC) (2019-20)

Date: June 21, 2019

#### NOTICE

All the IQAC members are informed herewith to attend the meeting of the Cell to be held on June 25, 2019 at 12.00 noon in the IQAC hall.

The agenda has enclosed with the notice.

Shri.. U. S. Shelke Member Coordinator IQAC



Prin. Dr. L. D. Kadam Chairman IQAC

#### **AGENDA**

- 1. To confirm minutes of the previous meeting
- 2. To discuss Academic Calendar 2019-20 of the college
- 3. To finalize college committees
- 4. To discuss the college Admission process 2019-20
- 5. To discuss about conduction of online diagnostics test
- 6. To discuss about the Introduction of the PG and UG courses in science
- 7. To discuss about workshops to be organized under the Lead College scheme
- 8. To discuss about infrastructural renovation on Science laboratory.
- 9. To develop Calendar for Continuous Internal Evaluation (CIE)
- 10. To Organize Workshop/Seminar/ Conferences
- 11. Any other matter with prior permission of the Chair

IQAC meeting Proceeding and ATR 2019-20-I



 Shri. J. K. Jadhav alias Bapu (Industrialist, Alumnus, Member from Management and Society)

2. Shri. Mahendra alias Appa Lad (Alumnus, Member from Management and Society)

3. Shri. Arun alias Appa Sawant (Industrialist, Alumnus and Member from Society)

**4.** Dr. V. B. Patil (Member from Faculty)

5. Dr. T. S. Bhosale (Member from Faculty)

6. Dr. (Smt.) N. P. Patil (Member from Faculty)

7. Dr. Smt. V. S. Raut (Member from Faculty)

8. Dr. Mrs. U. V. Patil (Member from Faculty)

9. Dr. A. S. Kamble (Member from Faculty)

**10.** Dr. B. A. Sonar (Member from Faculty)

11. Shri. B. D. Patil (Member from Faculty)

12. Dr. R. R. Sawant (Alumnus and Member from Society)

13. Kumari V. D. Patil (Student Representative)

14. Shri. V. B. Shelke (Alumnus)

**15.** Shri. S. S. Soundade (Member from Non-teaching staff)

**16.** Shri. S. J. Rasal (Member from Non-teaching staff)

17. Shri. S. V. Patil (Member from Non-teaching staff)

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#### Rayat Shikshan Sanstha's Arts, Science and Commerce College, Ramanandnagar (Burli), Dist: Sangli Maharashtra, Pin: 416 308

#### **Minutes of IQAC Meeting 2019-20**

The 1<sup>st</sup> meeting of 2019-20 of Internal Quality Assurance Cell of the college was held on June 26, 2019 at 12.00 noon in the IQAC Hall.

#### I. Members Present

- 1 Prin. Dr. L. D. Kadam
- 2 Shri. J. K. Jadhav alias Bapu
- 3. Shri. Mahendra alias Appa Lad
- 4. Shri. Arun alias Appa Sawant
- 5. Dr. V. B. Patil
- 6. Dr. T. S. Bhosale
- 7. Dr. (Smt.) N. P. Patil
- 8. Dr. (Smt.) V. S. Raut
- 9. Dr. Mrs. U. V. Patil
- 10. Dr. A. S. Kamble
- 11. Dr. B. A. Sonar
- 12. Shri. B. D. Patil
- 13. Dr. R. R. Sawant
- 14. Kumari V. D. Patil
- 15. Shri. V. B. Shelke
- 16. Shri. S. S. Soundade
- 17. Shri. S. V. Patil
- 18. Shri. U. S. Shelke

- Chairperson
- Industrialist, Alumnus,
   Member from Management and Society
- Alumnus, Member from Management and Society
- Industrialist, Alumnus and Member from Society
- Member from Faculty
- Alumnus and Member from Society
- Student Representative
- Alumnus
- Member from Non-teaching staff
- Member from Non-teaching staff
- Member Coordinator

#### **Members Absent**

1 Shri. S. J. Rasal

- Member from Non-teaching staff

Following are the resolution discussed in the meeting.

Sr. No.	Agenda	Resolution
1	To confirm minutes of the previous meeting	The minute of previous meeting was read by coordinator and confirmed
2	To discuss Academic Calendar 2019-20 of the college	Discussion was held to prepare academic calendar for smooth working
3	To finalize college committees	It was decided to finalize the college committees for the smooth working of the college.
4	To discuss the college Admission process 2019-20	It was decided the to prepare the action plan for the college admission process 2019-20.
5	To discuss about conduction of online diagnostics test	The department of zoology conducted online diagnostic test
6	To discuss about the Introduction of the PG and UG courses in science	In this academic year 2019-20 was decided to start one PG course in M. SC. Analytical Chemistry and Three Courses at UG level Mathematics, Botany and Zoology.
7	To discuss about workshops to be organized under Lead College scheme	Principal explained to the meeting that the Lead College Committee organizes two activities every year under this scheme and asked Dr. A. S. Bhandare to look into the matter and plan to organize another two productive activities this year. He suggested him to conduct them with the help of departments in Science, library and B.CA.
8	To discuss about infrastructural renovation on Science lab.	Discussion was held to renovate the M.Sc. Analytical Chemistry laboratory I and II and M.Sc. Class room with ICT facilities
9	To develop Calendar for Continuous Internal Evaluation (CIE)	Exam committee Chairman and members decided to frame CIE calendar for the smooth conduct of internal examination.
10	To Organize Workshop/Seminar/ Conferences	The department of physics organized the one day workshop on new changed syllabus CBCS of Shivaji University Kolhapur.  The Department of Botany and Zoology Decide to organize national conference and the department Commerce and Economic one National seminar in collaboration with the IQAC of the college.
11	Any other matter with prior permission of the Chair	Decided to introduce the institutional scholarships for the meritorious students of all the faculties.

Minutes prepared by

Shri. U. S. Shelke Member Coordinator

**IQAC** 

Minutes approved by

Prin. Dr. L. D. Kadam

Chairman IQAC

#### **Internal Quality Assurance Cell (IQAC)**

(2019-20)

Date: August 26, 2019

#### **NOTICE**

All the IQAC members are informed herewith to attend the meeting of the Cell to be held on August 29, 2019 at 11.00 a. m. in the IQAC Hall.

The agenda has enclosed with the notice.

Shri.. U. S. Shelke Member Coordinator IOAC



Prin. Dr. L. D. Kadam Chairman IOAC

#### **AGENDA**

- 1. To confirm minutes of the previous meeting
- 2. To introduce value added courses
- 3. To take review of Incubation Centre
- 4. To take review of ICT infrastructural set up
- 5. To discuss about e-Learning Committee functioning
- 6. To discuss about undertaking Green Audit, Gender Audit and Energy Audit
- 7. To discuss about Rayat Skill Development Centre
- 8. To discuss about the help and support to flood affected people and students
- 9. To discuss about the functioning of the language lab and commerce lab.
- 10. To discuss about conduction of training program for non-teaching staff
- 11. To take review of the entire preparation of AQAR documentation for NAAC 4<sup>rth</sup> Cycle process
- 12. Any other matter with prior permission of the Chair



- Shri. J. K. Jadhav alias Bapu (Industrialist, Alumnus, Member from Management and Society)
- Shri. Mahendra alias Appa Lad (Alumnus, Member from Management and Society)
- 3. Shri. Arun alias Appa Sawant (Industrialist, Alumnus and Member from Society)
- **4.** Dr. V. B. Patil (Member from Faculty)
- 5. Dr. T. S. Bhosale (Member from Faculty)
- 6. Dr. (Smt.) N. P. Patil (Member from Faculty)
- 7. Dr. Smt. V. S. Raut (Member from Faculty)
- 8. Dr. Mrs. U. V. Patil (Member from Faculty)
- 9. Dr. A. S. Kamble (Member from Faculty)
- **10.** Dr. B. A. Sonar (Member from Faculty)
- 11. Shri. B. D. Patil (Member from Faculty)
- 12. Dr. R. R. Sawant (Alumnus and Member from Society)
- **13.** Kumari V. D. Patil (Student Representative)
- 14. Shri. V. B. Shelke (Alumnus)
- **15.** Shri. S. S. Soundade (Member from Non-teaching staff)
- **16.** Shri. S. J. Rasal (Member from Non-teaching staff)
- 17. Shri. S. V. Patil (Member from Non-teaching staff)



#### **Minutes of IQAC Meeting 2019-20**

The 2<sup>nd</sup> meeting of 2019-20 of Internal Quality Assurance Cell of the college was held on August 29, 2019 at 11.00 a. m. in the IQAC Hall.

#### I. Members Present

- 1 Prin. Dr. L. D. Kadam
- 2 Shri. J. K. Jadhav alias Bapu
- 3. Shri. Mahendra alias Appa Lad
- 4. Shri. Arun alias Appa Sawant
- 5. Dr. V. B. Patil
- 6. Dr. T. S. Bhosale
- 7. Dr. (Smt.) N. P. Patil
- 8. Dr. (Smt.) V. S. Raut
- 9. Dr. Mrs. U. V. Patil
- 10. Dr. A. S. Kamble
- 11. Shri. B. D. Patil
- 12. Dr. R. R. Sawant
- 13. Kumari V. D. Patil
- 14. Shri. S. S. Soundade
- 15. Shri. S. J. Rasal
- 16. Shri. U. S. Shelke

- Alumnus, Member from

- Chairperson

Member from Management and Society

Member from Management and Society

 Industrialist, Alumnus and Member from Society

- Industrialist, Alumnus,

- Member from Faculty
- Alumnus and Member from Society
- Student Representative
- Member from Non-teaching staff
- Member from Non-teaching staff
- Member Coordinator

#### **Members Absent**

- 1 Shri, S. V. Patil
- 2 Shri. V. B. Shelke
- 3 Dr. B. A. Sonar

- Member from Non-teaching staff
- Alumnus
- Member from Faculty

Following are the resolution discussed in the meeting.

Sr. No.	Agenda	Resolution
1	To confirm minutes of the previous meeting	The minutes of the previous meeting was read be coordinator and confirmed.
2	To introduce value added courses	The discussion was made to continue the value adde courses in this academic year 2019-20. This work was assigned to the Dr. T. S. Bhosale.
3	To take review of Incubation Centre functioning	The committee decided to functionalize th incubation centre to develop ecosystem for the new entrepreneur.
4	To discuss about the online feedback system for all stakeholder.	The discussion was made to take the online feedback of all the stakeholder. This work was assigned to the Dr. Smt. U. V. Patil
5	To discuss about e-Learning committee functioning	The discussion was made to update the e-content material of the faculty and decide to upload on the college website.
6	To discuss about undertaking Green Audit, Gender Audit and Energy Audit	Decide to conduct the Green Audit, Gender Audi and Energy Audit
7	To discuss about Rayat Skill Development Centre	The discussion was made to conduct the various activities and courses under the Rayat Skill Development Centre
8	To discuss about the help and support to flood affected people and students	It was decided to help the society for the rehabilitation and give economic support to the students of the college in the form of the educational materials.
9	To discuss about the functioning of the language lab and commerce lab.	Discussion was held to prepare the time table for the proper functioning of the language lab and commerce lab.
10	To discuss about conduction of training program for non-teaching staff and for teacher and students.	The discussion was made to organize the one day training workshop for the non teaching staff and for the students and teacher
11	To take review of the entire preparation of AQAR documentation for NAAC 4 <sup>rth</sup> Cycle process	The discussion was made to prepare the proper documentation as per the New guideline of the NAAC Bangaluru and uploaded to the college website.
12	Any other matter with prior permission of the Chair	To organize the blood donation camp on the occasion of the birth anniversary of former Chairman of CDC Late Dr. Patangrao Kadam Saheb.

Minutes prepared by

Shri. U. S. Shelke Member Coordinator

**IQAC** 

Minutes approved by

Prin. Dr. L. D. Kadam Chairman

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#### **Internal Quality Assurance Cell (IQAC)**

(2019-20)

Date: November 25, 2019

#### **NOTICE**

All the IQAC members and fellow faculty members are informed herewith to attend the meeting of the Cell to be held on November 28, 2019 at 11.30 a. m. in the IQAC Hall.

The agenda has enclosed with the notice.

Shri.. U. S. Shelke Member Coordinator IOAC



Prin. Dr. L. D. Kadam Chairman IQAC

#### **AGENDA**

- 1. To confirm minutes of the previous meeting
- 2. To organize workshop on Intellectual Property Right (IPR)
- 3. To organize the workshop on the Placement and Carrier Opportunity
- 4. To discuss about organization of national seminar/ conferences/ workshop
- 5. To discuss about conduction of CIE examination
- 6. To motivate the faculty for FDP RC/OC
- 7. To discuss about participation of the students in the **Avishkar** Shivaji University Kolhapur
- 8. To discuss about the organization of study tour and industrial visit of the student
- 9. Any other matter with prior permission of the Chair



- Shri. J. K. Jadhav alias Bapu (Industrialist, Alumnus, Member from Management and Society)
- Shri. Mahendra alias Appa Lad (Alumnus, Member from Management and Society)
- 3. Shri. Arun alias Appa Sawant (Industrialist, Alumnus and Member from Society)
- 4. Dr. V. B. Patil (Member from Faculty)
- 5. Dr. T. S. Bhosale (Member from Faculty)
- 6. Dr. (Smt.) N. P. Patil (Member from Faculty)
- 7. Dr. Smt. V. S. Raut (Member from Faculty)
- 8. Dr. Mrs. U. V. Patil (Member from Faculty)
- 9. Dr. A. S. Kamble (Member from Faculty)
- **10.** Dr. B. A. Sonar (Member from Faculty)
- 11. Shri. B. D. Patil (Member from Faculty)
- **12.** Dr. R. R. Sawant (Alumnus and Member from Society)
- 13. Kumari V. D. Patil (Student Representative)
- 14. Shri. V. B. Shelke (Alumnus)
- **15.** Shri. S. S. Soundade (Member from Non-teaching staff)
- Shri. S. J. Rasal (Member from Non-teaching staff)
- 17. Shri. S. V. Patil (Member from Non-teaching staff)

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#### Rayat Shikshan Sanstha's Arts, Science and Commerce College, Ramanandnagar (Burli), Dist: Sangli Maharashtra, Pin: 416 308

#### **Minutes of IQAC Meeting 2019-20**

The 3<sup>nd</sup> meeting of 2019-20 of Internal Quality Assurance Cell of the college was held on November 28, 2019 at 11.30 a. m. in the IQAC Hall.

#### I. Members Present

- 1 Prin. Dr. L. D. Kadam
- 2 Shri. J. K. Jadhav alias Bapu
- 3. Shri. Mahendra alias Appa Lad
- 4. Shri. Arun alias Appa Sawant
- 5. Dr. V. B. Patil
- 6. Dr. (Smt.) N. P. Patil
- 7. Dr. Mrs. U. V. Patil
- 8. Dr. A. S. Kamble
- 9. Shri. B. D. Patil
- 10. Dr. B. A. Sonar
- 11. Dr. R. R. Sawant
- 12. Shri. V. B. Shelke
- 13. Kumari V. D. Patil
- 14. Shri. S. S. Soundade
- 15. Shri, S. J. Rasal
- 16. Shri. S. V. Patil
- 17. Shri. U. S. Shelke

- Chairperson
- Industrialist, Alumnus, Member from Management and Society
- Alumnus, Member from Management and Society
- Industrialist, Alumnus and Member from Society
- Member from Faculty
- Alumnus and Member from Society
- Alumnus
- Student Representative
- Member from Non-teaching staff
- Member from Non-teaching staff
- Member from Non-teaching staff
- Member Coordinator

#### **Members Absent**

- 1. Dr. T. S. Bhosale
- 2. Dr. (Smt.) V. S. Raut
- Member from Faculty
- Member from Faculty

Following are the resolution discussed in the meeting.

Sr. No.	Agenda	Resolution
1	To confirm minutes of the previous meeting	The minutes of the previous meeting was read by coordinator and confirmed.
2	To organize workshop on Intellectual Property Right (IPR)	Committee member is decided to organize the One Day workshop on Intellectual Property Right (IPR)
3	To organize the workshop on the Placement and Carrier Opportunity	The chairman of the Placement and carrier counseling cell decide to organize the one day workshop on the Placement and Carrier Opportunity
4	To discuss about organization of national seminar/ conferences/ workshop	The department of Botany and zoology organized the national conference and the department of commerce and Economics organized the national seminar
5	To discuss about conduction of CIE examination	Chairman of the examination committee and member was decided to conduct the CIE examination
6	To motivate the faculty for FDP RC/OC	The faculty members are encourage to participate in the FDP workshop and RC/OC
7	To discuss about participation of the students in the <b>Avishkar</b> Shivaji University Kolhapur	It has been decided that prepare the students for the avishkar research competition Shivaji University,Kolhapur
8	To discuss about the organization of study tour and industrial visit of the student	Department of chemistry was decided to organize the industrial visit at the Krantiagrani Dr. G. D. Bapu Lad Sugar Factory Kundal
9	Any other matter with prior permission of the Chair	

Minutes prepared by

Shri. U. S. Shelke Member Coordinator IQAC COLLEGE ON WANAWAY

Minutes approved by

Prin. Dr. L. D. Kadam Chairman IQAC

#### **Internal Quality Assurance Cell (IQAC)**

(2019-20)

Date: February 10, 2020

#### **NOTICE**

All the IQAC members and fellow faculty members are informed herewith to attend the meeting of the Cell to be held on February 11, 2020 at 12.30 p. m. in the IQAC Hall.

The agenda has enclosed with the notice.

Shri. U. S. Shelke Member Coordinator IQAC



Prin. Dr. L. D. Kadam Chairman IQAC

#### **AGENDA**

- 1. To confirm minutes of the previous meeting
- 2. To organize lecture on Intellectual Property Rights (IPR)
- 3. To organize Parent Meet
- 4. To organize graduation day ceremony
- 5. To discuss about conduction of CIE examination
- 6. To discuss about Preparation and Submission of AQAR 2018-19
- 7. To upgrade the college website
- 8. Preparation of AAA
- 9. Any other matter with prior permission of the Chair



- Shri. J. K. Jadhav alias Bapu (Industrialist, Alumnus, Member from Management and Society)
- 2. Shri. Mahendra alias Appa Lad (Alumnus, Member from Management and Society)
- 3. Shri. Arun alias Appa Sawant (Industrialist, Alumnus and Member from Society)
- **4.** Dr. V. B. Patil (Member from Faculty)
- 5. Dr. T. S. Bhosale (Member from Faculty)
- 6. Dr. (Smt.) N. P. Patil (Member from Faculty)
- 7. Dr. Smt. V. S. Raut (Member from Faculty)
- 8. Dr. Mrs. U. V. Patil (Member from Faculty)
- 9. Dr. A. S. Kamble (Member from Faculty)
- **10.** Dr. B. A. Sonar (Member from Faculty)
- 11. Shri. B. D. Patil (Member from Faculty)
- **12.** Dr. R. R. Sawant (Alumnus and Member from Society)
- **13.** Kumari V. D. Patil (Student Representative)
- 14. Shri. V. B. Shelke (Alumnus)
- **15.** Shri. S. S. Soundade (Member from Non-teaching staff)
- **16.** Shri. S. J. Rasal (Member from Non-teaching staff)
- 17. Shri. S. V. Patil (Member from Non-teaching staff)

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#### **Minutes of IQAC Meeting 2019-20**

The 4<sup>th</sup> meeting of 2019-20 of Internal Quality Assurance Cell of the college was held on February 11, 2020 at 12.30 p. m. in the IQAC Hall.

#### I. Members Present

- 1 Prin. Dr. L. D. Kadam
- 2 Shri. J. K. Jadhav alias Bapu
- 3. Shri. Mahendra alias Appa Lad
- 4. Shri. Arun alias Appa Sawant
- 5. Dr. T. S. Bhosale
- 6. Dr. V. B. Patil
- 7. Dr. (Smt.) N. P. Patil
- 8. Dr. Mrs. U. V. Patil
- 9. Dr. (Smt.) V. S. Raut
- 10. Dr. A. S. Kamble
- 11. Shri. B. D. Patil
- 12. Shri. V. B. Shelke
- 13. Shri. S. S. Soundade
- 14. Shri, S. J. Rasal
- 15. Shri. S. V. Patil
- 16. Shri. U. S. Shelke

- Chairperson
- Industrialist, Alumnus, Member from Management and Society
- Alumnus, Member from Management and Society
- Industrialist, Alumnus and Member from Society
- Member from Faculty
- Alumnus
- Member from Non-teaching staff
- Member from Non-teaching staff
- Member from Non-teaching staff
- Member Coordinator

#### **Members Absent**

- 1. Dr. R. R. Sawant
- 2. Dr. B. A. Sonar
- 3. Kumari V. D. Patil
- Alumnus and Member from Society
- Member from Faculty
- Student Representative

Following are the resolution discussed in the meeting.

Sr. No.	Agenda	Resolution
1	To confirm minutes of the previous meeting	The minutes of the previous meeting was read by coordinator and confirmed.
2	To organize lecture on Intellectual Property Rights (IPR)	Committee member is decided to organize the lecture on Intellectual Property Right (IPR)
3	To organize Parent Meet	The head of departments of Science and Arts faculty decided to organize Parent Meet
4	To organize graduation day ceremony	The College decided to organize graduation day ceremony in the last month of February
5	To discuss about conduction of CIE examination	Chairman of the examination committee and member was decided to conduct the second CIE examination 2019-20
6	To discuss about Preparation and Submission of AQAR 2018-19	The IQAC decided to prepared and submit the online AQAR of the academic year 2018-19
7	To upgrade the college website	It has been decided to upgrade the college website up to end of the March 2020
8	Preparation of AAA	It has been decided to conduct the internal AAA in the month of March 2020
9	Any other matter with prior permission of the Chair	It was decided that the admission strategies for the academic year 2020-21.

Minutes prepared by

Shri. U. S. Shelke Member Coordinator IQAC BURLI STATE

Minutes approved by

Prin. Dr. L. D. Kadam

Chairman IQAC